**St Luke’s Primary Care Centre – Electronic registration at the practice**

* **Practice Area**

The practice accepts registrations from people living in the following catchment area:

[Area Map](https://www.google.com/maps/d/viewer?mid=1VeiVzj9TmnFjJjJQYIhf0VIRPAVW__jd&ll=52.26361235340999%2C-0.9539048204571827&z=12)

* **Documentation to complete**

You will need to complete the following documentation for **each person** who wants to register. Please either complete these forms electronically (some will need to be downloaded) and return them as scanned documents/ attachments or post them into the surgery.

Please make sure you return all forms via the same method as we are not able to register patients without completed documentation.

* **ID documentation**

Everyone over aged 16 must provide photo ID and 1 proof of address from within the last 3 months. This is so that we can set up an online account for you.

If you want to return the paperwork and a copy of your ID electronically, please send it to the following email address quoting “REGISTRATION” in the address line:

[nccg.contact.stlukesduston@nhs.net](mailto:nccg.contact.stlukesduston@nhs.net)

Anyone aged over 16 will be set up with their own online account. Parents or carers will be granted online access on behalf of anyone aged under 16.

**Parental / carer access will automatically cease when the patient reaches aged 16.**

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| Form | Document / Link | To be completed by |
| GMS1 Form | [GMS1 Registration Form](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/826307/GMS1-family-doctor-services-registration-form.pdf) | Everyone |
| Data base form |  | Anyone aged over 16 |
| Child health record |  | Anyone aged under 16 |
| Summary Care Record |  | Only if you want to opt out |
| Patient Participation Group (PPG) |  | Only if you want to join |