**St Luke’s Primary Care Centre – Electronic registration at the practice**

* **Practice Area**

The practice accepts registrations from people living in the following catchment area:

[Area Map](https://www.google.com/maps/d/viewer?mid=1VeiVzj9TmnFjJjJQYIhf0VIRPAVW__jd&ll=52.26361235340999%2C-0.9539048204571827&z=12)

* **Documentation to complete**

You will need to complete the following documentation for **each person** who wants to register. Please either complete these forms electronically (some will need to be downloaded) and return them as scanned documents/ attachments or **POST** them into the surgery – DO NOT COME to the surgery.

Please make sure you return all forms via the same method as we are not able to register patients without completed documentation.

* **ID documentation**

Everyone over aged 16 must provide photo ID and 1 proof of address from within the last 3 months. This is so that we can set up an online account for you.

If you want to return the paperwork and a copy of your ID electronically, please send it to the following email address quoting “REGISTRATION” in the address line:

nccg.contact.stlukesduston@nhs.net

Anyone aged over 16 will be set up with their own online account. Parents or carers will be granted online access on behalf of anyone aged under 16. This access will automatically cease when the patient reaches aged 16.

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| Form | Document / Link | To be completed by |
| GMS1 Form | [GMS1 Registration Form](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/826307/GMS1-family-doctor-services-registration-form.pdf) | Everyone |
| Data base form |  | Anyone aged over 16 |
| Child health record |  | Anyone aged under 16 |
| Summary Care Record |  | Only if you want to opt out |
| Patient Participation Group (PPG) |  | Only if you want to join |